

MOUNT PRITCHARD PUBLIC SCHOOL

ENROLMENT POLICY GUIDELINES

for

NON-LOCAL PRIMARY SCHOOL ENROLMENT

ENROLMENT CEILING

Mount Pritchard has an enrolment ceiling of approximately 525 based on historical data.

ENROLMENT BUFFER

A buffer of 10 will be established to cater for local enrolments throughout the year to cover enrolment fluctuations of families moving into or out of the area.

OUT OF AREA ENROLMENT COMMITTEE (on Enrolment Policy) made up of Principal, Staff, School Administration Manager and Parent Representative.

Wherever possible, parents are encouraged to enrol their children in their local public school. All public schools have specific boundaries that define which homes are within or outside each school's enrolment area. As stated by the DEC, the primary criteria for acceptance of non-local enrolments will include the availability of appropriate staff and permanent classroom accommodation. Parents may seek to enrol their child in the school of their choice. It may not always be possible to offer enrolment to all children who have siblings attending the school.

To enable a fair and equitable outcome for all parties, an out of area enrolment committee will be established if necessary, consisting of the Principal and the Learning Support Team. The committee will record all decisions and inform applicants of that decision in writing.

CRITERIA FOR NON-LOCAL APPLICATIONS

Criteria for selecting non-local enrolment applications should be documented and made available in advance to parents who are interested in enrolling their child. Criteria could include factors such as:

- ❖ brothers/sisters already enrolled at the school
- ❖ safety and supervision of the student before and after school
- ❖ student welfare needs
- ❖ travel arrangements with relatives or walking distance
- ❖ particular educational programs

- ❖ medical reasons
- ❖ structure and organisation of school
- ❖ change of residence
- ❖ move from a non-government school

WAITING LISTS

Waiting lists will be established for non-local students. Parents should be advised in writing if their child is to be placed on a waiting list.

APPEALS

An appeal should be made in writing to the principal who will seek to resolve the matter. If the matter is not resolved at the local level the School Education Director will consider the appeal and make a decision.

KINDERGARTEN ENROLMENT

Students enrolling in kindergarten will require a birth certificate or passport as proof of age. Students may enrol in kindergarten at the beginning of the school year if they turn five on or before 31st July. Kindergarten students need to be enrolled before the end of Term 2.

EARLY ENROLMENT OF STUDENTS WHO ARE GIFTED & TALENTED

When a student is being considered for early entry to Kindergarten, the school will carry out a comprehensive evaluation of intellectual functioning, academic skills and social-emotional adjustment. This will be undertaken by the school counsellor or a registered psychologist.

For more detail on this matter, parents should refer to the *Policy for the Education of Gifted and Talented Students 1991*, available from Curriculum Directorate.

Those considering early enrolment may wish to note that a review of the research reveals a consensus that, for successful outcomes, a child should be within six months of approved entry age. (*Guidelines for Accelerated Progression*, Board of Studies, New South Wales, 1991. Page 9.)

CURRENT STREETS IN OUR LOCAL ZONE

Amaroo Street	Eloura Place	Lurr Place
122 + Anderson Avenue	Farningham Street	Malcolm Street
Barook Place	Fig Place	Merrinda Place
Beltana Avenue	Fiona Street	Meadows Road
Bexley Street	Govett Street	54 + Montgomery Road – evens
Belvedere	Grimes Place	Nicholas Close
Bindea Street	Hamel Road	Oak Place
Bolton Avenue	Hemphill Avenue – evens	1 – 151 North Liverpool Road – Odds
Brier Place	Holdin Street	69-76 Pritchard Street
Brown Road	Horton Street	Parry Close
Bywong Place	Howitt Place	Patricia Avenue
570-626 Cabramatta Road - evens	Houston Place	Rayner Place
627 Cabramatta road	Humphries Road	Rose Avenue
Cherry Street	Janali Avenue	Sava Place
Crayford Crescent	Jones Place	Simon Avenue
Collie Avenue	Kano Close	Sindel Close
Coraki Close	Keeden Place	Stefanie Place
Coori Place	Kewin Street	Swanley Street
Cox Place	Kiah Place	Tedwin Street
Dartford Street	44 + Kincumber Road	Thorn Place
Dangin Close	Lalich Avenue	Wearne Road – Evens
Dawes Street	Larow Place	Wellard Place
Dawn Avenue	Lena Street	Welling Place
Duri Place	Leo Street	Young Street
300-464 Elizabeth drive	Leonard Place	

NON-LOCAL PRIMARY SCHOOL ENROLMENT

YEARS K – 6

INFORMATION FOR PARENTS

PLEASE READ THIS INFORMATION CAREFULLY BEFORE COMPLETING THE FORM

Parents may apply for the non-local enrolment of their child in up to four schools of their choice in addition to their designated local primary school. A separate application form is required for each school.

Priority for enrolment will be given to students entering Kindergarten. Places may also be available in Years 1-6.

Reasons for choosing a non-local placement may include the following criteria:

- ❖ brothers/sisters already enrolled at the school
- ❖ safety and supervision of the student before and after school
- ❖ student welfare needs
- ❖ travel arrangements with relatives or walking distance
- ❖ particular educational programs
- ❖ medical reasons
- ❖ structure and organisation of school
- ❖ change of residence
- ❖ move from a non-government school

The number of students a school may enrol is limited by the availability of classroom space. This means that some schools may not have room left for non-local enrolments after accommodating local children.

To avoid disappointment, parents should check that there are places available in a school before applying.

Parents can appeal against the decision regarding non-local placement by writing to the School Education Director.

Applications are to be completed online: Please select Enrolments on the school web page.



Application for Non-Local Primary School Enrolment

Please read the information for parents on the back of this form.

A: STUDENT INFORMATION

Family Name _____ Date of birth _____
Given Name _____ Male Female
Address _____ Home phone _____
_____ Work/Mobile _____
Parent/Guardian's Name _____ Relationship to student _____
Present School _____ Present Year/Grade (K-6) _____

B: NON-LOCAL SCHOOL PLACEMENT REQUEST

School applied for _____ Year/Grade _____
Proposed date of enrolment _____
Reason for application _____

(Attach any further information that you feel may be relevant)
I have also applied for enrolment at the following non-local school _____
And at my local school _____
Parent/Guardian signature _____ Date _____

C: SCHOOL USE ONLY

Date received _____ Place available? _____ Parent advised on _____
Notes _____

**FORWARD THIS FORM TO THE PRINCIPAL OF THE NON-LOCAL PRIMARY SCHOOL
AT WHICH YOU ARE SEEKING PLACEMENT**